NIS2 INCIDENT REPORTING

NIS2 Reporting Template

Template for the 3 reporting stages per § 32 BSIG

VERSION	DATE	LICENCE
1.0	April 29, 2026	Creative Commons CC-BY-4.0

Contents

This template supports the structured preparation of NIS2 security incident notifications under § 32 BSIG. It contains three sections for the three-stage reporting chain. The fields are structurally aligned with the BSI portal fields.

SECTION A · 24H

Section A — Early Warning (24 Hours)

Deadline: 24 hours from awareness under § 32(1) No. 1 BSIG. Recipient: BSI via portal.bsi.bund.de. No complete analysis required — early information is what matters.

Entity registration number (from BSI registration):

Time of awareness (date, time):

Brief description of the incident:

Initial assessment (malicious / unintentional):

Cross-border impact (yes / no / unclear):

Contact person (name, role, email, phone):

SECTION B · 72H

Section B — Notification (72 Hours)

Deadline: 72 hours from awareness under § 32(1) No. 2 BSIG. Update and deepening of the early warning with a first structured assessment.

Incident assessment (category, severity, type of attack):

Known indicators of compromise (IoCs: IPs, hashes, domains):

Impact assessment (affected systems, services, data categories):

Measures taken (isolation, patches, password resets):

Update to early warning (corrections, new findings):

Cross-border impact (confirmed / ruled out / unclear):

SECTION C · 30D

Section C — Final Report (30 Days)

Deadline: 30 days from awareness under § 32(1) No. 3 BSIG. Complete technical and organisational post-incident review.

Detailed description of the incident and its timeline:

Root cause analysis (technical and organisational factors):

Applied remediation measures (damage limitation):

Security measures taken to prevent recurrence:

Impact on third parties or other EU member states:

Lessons learned and planned structural improvements:

This template is structurally aligned with the BSI portal fields. It does not replace the portal form at portal.bsi.bund.de.
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